

DeIDOT Subdivisions - Pre-Submittal Meeting

Meeting is required if buildout site ADT>200

Purpose: To meet with the developer and site engineer to discuss and comment on the following;

1. Conceptual site plan
2. Entrance location(s)
3. Auxiliary lane requirements at proposed entrances
4. Frontage road improvements
5. Basic plan design requirements prior to making a site plan submission
6. PLUS, DAC, TAC or RPC comments (if completed)
7. TIS letter recommendations (if applicable)

The following documents listed below must be submitted to DeIDOT Subdivisions at least two weeks prior to the meeting.

1. Conceptual Site Plan
2. List of unit types and number of units
3. Trip Generation Diagram(s)

Basic Site Plan Requirements

1. Site plan meeting requirements in the following sections;
 - a. Section 3.4 – Plan (ROW requirements)
 - b. Section 3.4.1 - Site entrance (preliminary entrance plan)
 - c. Section 3.4.1.1 – Traffic Information
 - d. Section 3.4.1.2 – Adjacent Entrances
 - e. Section 3.4.1.3 – Existing Roadway Features
 - f. Section 3.4.1.4 – Gateway Feature Easements
 - g. Section 4.8 - SWM facility minimum 20' setback from ROW line
2. Bicycle and Pedestrian Spacing and Connectivity
 - a. Sidewalks provided per section 3.5.4.2
 - b. Walkway provided per section 3.5.4.3
 - c. Access-ways provided per section 3.5.4.4
3. Transit Facilities
 - a. Applicant shall contact DTC to determine if transit facilities are required and show their locations
4. Intra-Connectivity
 - a. Provide exhibit and calculations showing minimum connectivity ratio or 1.4 or greater is provided per section 3.5.6
5. Gate-Keeping Required Submittal Documents